



COTSWOLD
District Council

**AUDIT AND GOVERNANCE COMMITTEE WORK PLAN
1 JUNE 2026 – 1 MAY 2027**

Audit and Governance Committee

The Audit and Governance Committee responsible for monitoring the adequacy and effectiveness of the Council's governance arrangements. This includes overseeing the audit function, annual accounts and the work of the internal auditors, promoting and maintaining high standards of conduct of members and, through its Standards Hearings Sub-Committee, determining complaints that an elected member of the district council or a town or parish council within the district are has breached the code of conduct.

The Committee has the following powers under the Council's Constitution:

- The Committee has the right to require the attendance of any Council officers and/or members in order to respond directly to any issue under consideration;
- To review any issues referred to it by the Chief Executive, other statutory officer or any Council body; and
- The power to call expert witnesses from outside the Council to give advice on matters under review or discussion.

This work programme sets out the expected business for meetings of the Audit and Governance Committee.

Item	Meeting Date	Lead Officer
27 July 2026		
INFORMATION GOVERNANCE UPDATE & SENIOR INFORMATION RISK OWNER (SIRO) ANNUAL	27 Jul 2026	Angela Claridge, Director of Governance and Development (Monitoring Officer) Angela.Claridge@Cotswold.gov.uk

HIGHLIGHT REPORT 2025/26		
Annual Governance Statement	27 Jul 2026	Angela Claridge, Director of Governance and Development (Monitoring Officer) Angela.Claridge@Cotswold.gov.uk
Annual Standards Update	27 Jul 2026	Angela Claridge, Director of Governance and Development (Monitoring Officer) Angela.Claridge@Cotswold.gov.uk
Internal Audit Opinion 2025/26	27 Jul 2026	Lucy Cater, Assistant Director (SWAP) lucy.cater@publicagroup.uk
Internal Audit Progress Report	27 Jul 2026	Lucy Cater, Assistant Director (SWAP) lucy.cater@publicagroup.uk
Proposal to Appoint New Member of the Standards Hearings Sub-Committee	27 Jul 2026	Angela Claridge, Director of Governance and Development (Monitoring Officer) Angela.Claridge@Cotswold.gov.uk
5 October 2026		
Internal Audit Progress Report	5 Oct 2026	Lucy Cater, Assistant Director (SWAP) lucy.cater@publicagroup.uk
Counter Fraud and Enforcement Unit Update- Risk and Corporate Delivery	5 Oct 2026	Emma Cathcart, Head of Service, Counter Fraud and Enforcement Unit emma.cathcart@cotswold.gov.uk

Q1 Prudential Indicators (Treasury Management) 2026/27	5 Oct 2026	Michelle Burge, Chief Accountant and Deputy Section 151 Officer michelle.burge@cotswold.gov.uk
3 December 2026		
External Auditor's Annual Report 2025/26	3 Dec 2026	Michelle Burge, Chief Accountant and Deputy Section 151 Officer michelle.burge@cotswold.gov.uk
26 January 2027		
Internal Audit Progress Report	26 Jan 2027	Lucy Cater, Assistant Director (SWAP) lucy.cater@publicagroup.uk
Annual Treasury Management Strategy and Non-Treasury Management Investment Strategy 2027/28 Report 2027/28	26 Jan 2027	Michelle Burge, Chief Accountant and Deputy Section 151 Officer michelle.burge@cotswold.gov.uk
Annual Capital Strategy Report 2027/28	26 Jan 2027	Michelle Burge, Chief Accountant and Deputy Section 151 Officer michelle.burge@cotswold.gov.uk
15 April 2027		

Internal Audit Plan and Internal Audit Charter and Mandate	15 Apr 2027	Lucy Cater, Assistant Director (SWAP) lucy.cater@publicagroup.uk
Internal Audit Progress Report	15 Apr 2027	Lucy Cater, Assistant Director (SWAP) lucy.cater@publicagroup.uk
Counter Fraud and Enforcement Unit Annual Update (RIPA/IPA)	15 Apr 2027	Emma Cathcart, Head of Service, Counter Fraud and Enforcement Unit emma.cathcart@cotswold.gov.uk
External Audit Plan 2026/27	15 Apr 2027	Michelle Burge, Chief Accountant and Deputy Section 151 Officer michelle.burge@cotswold.gov.uk
Q3 Prudential Indicators (Treasury Management) 2026/27	15 Apr 2027	Michelle Burge, Chief Accountant and Deputy Section 151 Officer michelle.burge@cotswold.gov.uk